Hopkinsville Community College, Main Campus

The Michael Minger Act Report for 2012
Activity Reported for Calendar Year 2010

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

Hopkinsville Community College authority for security personnel is under the direction of the Chief Business Affairs Officer, managed by the Campus' Operations Manager for Safety & Security. The Safety/Security Mgr. is responsible for the functional supervision of 3.0, security officers who are provided by contract through a private vendor. In addition to those with safety and security as their primary responsibility, there are 12 employees of the Maintenance and Operations Department who augment campus security.

Describe the extent and nature of enforcement authority of campus security authority personnel:

Campus security on the Hopkinsville campus is an unarmed force without arrest powers. However, it is the goal for Hopkinsville Community College to provide students, employees, and visitors an environment where they are free from fear for their safety, and campus property is protected. This is achieved by and maintained through the continued vigilance of those with primary or delegated responsibility, supplemented with technological enhancements such as; camera surveillance, email, two-way radios and wireless telephone communications. Safety seminars are held periodically to provide information about safety and security. Hopkinsville Community College has fostered an excellent relationship with the law enforcement agencies in the communities we serve and continuously work toward the goal for a peaceful, safe, and secure locations to obtain higher education; develop and improve skills for competitiveness in the workplace; and/or to enjoy the personal enrichments the college campus offers.

Describe the working relationship of campus security authority personnel with state and local police agencies:

This campus has fostered an excellent relationship with the law enforcement agencies in the communities we serve. We are most dependent upon the Hopkinsville Police Department, Kentucky State Police, and Fort Campbell's Military Police. Additionally, we have developed a positive working relationship with the Christian County Schools Resource Officer who provides services through the county's sheriff's office. Each of these law enforcement agencies have arrest powers and respond to this campus as needed.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

Hopkinsville Community College informs students and employees about campus safety through; the posting of information on HCC's web page, publishing and posting of crime statistics pamphlets where it can be accessed freely, inclusion of safety and security information during orientation, and the active offering safety and security in student focused news outlets.

(b) How to report a crime:

Included in the pamphlet and on the campus web page is information on crime reporting. It also lists individuals along with their telephone numbers within the college's administrative authority for receiving and investigating reports of crime. Telephone numbers of law enforcement agencies are listed as well.

(c) How to prevent crimes:

Crime prevention information is provided to students and employees during orientation. There are also posters and booklets throughout the campus where students congregate concerning crime prevention.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

A special crime report will be made to the campus community when any crime has been reported to the Campus Security Authority personnel that present a safety or security threat to students or employees. The special crime report will be made in a manner that will aid in the prevention of similar occurrences and will be made within twenty-four (24) hours of the incident report to the Campus Security Authority. To alert students, employees and visitors to immediate crime(s) of potential life threatening events, HCC's Security Officer or Maintenance & Operations personnel will use air horns as a signaling device to capture attention and then inform students, employees and visitors of the situation as directed by the Incident Commander. A powered cart complete with a public address system will be used to notify all persons on campus. A campus-wide e-mail may be used. Faculty will be asked to notify students in their classes

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

There are no student housing facilities on this campus.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

There are no student housing facilities on this campus.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

There are no student housing facilities on this campus.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	2	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

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